**APPLICATION FORM – Strategic Projects 2017**

**NOTE:** Please ensure you have read the guidelines document in advance of completing this form

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| **STRAND** | **STRATEGIC PROJECTS** ⁯ | | |
| **NAME & ADDRESS OF APPLICANT** | ARTIST / ORGANISATION ………………………………………………………………………………………………………………………………………………………………………. | | |
| **CONTACT** | Tel. No. Email: | | |
| **TAX REFERENCE NUMBER**  **(artist)** | *Please note that your* ***APPLICATION WILL NOT BE PROCESSED*** *if you do not provide a* ***VALID*** *tax number and your BANK DETAILS*  *Tax Number:……………………* | | |
| **BANK DETAILS** | *Name of Bank………………BIC …………….. IBAN ……….……………………..* | | |
| **PROJECT SUMMARY** | **Please give brief outline (2 - 3 sentences) of the new project you are applying for grant aid for.** *Please complete the 1 x page document provided separately for a fuller description of your project*  ……………………………………………………………………………………………  ……………………………………………………………………………………………  …………………………………………………………………………………………… | | |
| **ACCESS & VISIBILITY** | **Please specify your plans for a performance, exhibition, installation, production, recording, publication or other outcome, that will result if successful in securing this grant** *(max 2 x sentences)… AND who is your audience*  ……………………………………………………………………………………………  ……………………………………………………………………………………………  …………………………………………………………………………………………… | | |
| **PROJECT COMPLETION** | **Indicate when your project is due to commence and complete and how you will update the arts office of this as the project gets under way:**  ……………………………………………………………………………………………  ……………………………………………………………………………………………  …………………………………………………………………………………………… | | |
| **FINANCAL INFO** | **Please complete the budget breakdown for the project.**  **Project Expenses** *(you may include additional lines of budget)*  *1.*  *2.*  *3.*  *4.*  *5.*  TOTAL EXPENDITURE FOR PROJECT €  AMOUNT REQUESTED FROM WCC 2017 € | | |
| **HOW WILL WCC SUPPORT BE ACKNOWLEDGED** | 1…………………………………………………………………………………………  2…………………………………………………………………………………………  3………………………………………………………………………………………… | | |
| **APPLICANT’S NAME (PRINTED)** |  | **APPLICANT’S SIGNATURE** |  |
| **DATE OF APPLICATION** |  | | |

**PROJECT DESCRIPTION**

Notes: This section should be used to set out clearly the details of the proposed project, referring specifically to the - requirements laid out in the context/description, the aims and objectives of the project and any other relevant information that you feel will assist in describing your project.

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| **PROJECT** |

**APPLICATION CHECKLIST STRATEGIC PROJECTS**

***PLEASE INCLUDE THIS CHECKLIST AS YOUR COVER SHEET***

|  |  |  |
| --- | --- | --- |
| **ITEM** | **Please tick**  **✔** | **INTERNAL**  **USE ONLY** |
| 1. This checklist cover sheet |  |  |
| 1. Details of applicant - artist / group, including tax number and bank details |  |  |
| 1. Examples of previous projects/activities |  |  |
| 1. Your project proposal (max 500 words) |  |  |
| 1. Evidence of additional support (if any) |  |  |
| 1. List of enclosed documentation/items and materials included in this application |  |  |
| 1. Stamped addressed envelope (if you require return of items) |  |  |

**Freedom of Information**

Applicants completing this form please note that information provided to Westmeath County Council may be disclosed in response to a request made under the Freedom of Information Act (1997 & 2003). However every effort will be made to protect confidentiality, particularly in relation to commercially sensitive material.

**Criteria**

• Adherence to procedures and guidelines laid out in the brief

• Innovativeness and strategic approach of the project

• Sustainability of project to grow over a period of time

• Artistic ambition of project in keeping with Westmeath County Arts Strategy

• Clarity of artistic vision for project

• Feasibility of project

• Access and/or participation of wider public audience to the work (e.g. performance, recital, exhibition, screening)