

## **WESTMEATH COUNTY COUNCIL SECTION 57 DECLARATION APPLICATION FORM**

### **What is a Section 57 Declaration?**

Section 57 of the Planning and Development Acts 2000-2015 allows the **owner or occupier** of a **protected structure** to make a written request to the planning authority for a declaration as to the type of works the authority considers would or would not **materially affect the character** of a protected structure.

1. **NAME OF APPLICANT:** \_\_\_\_\_

2. **LEGAL INTEREST IN THE SITE:** (e.g. Owner or Occupier) \_\_\_\_\_

\_\_\_\_\_  
(In the case when you are not the occupier, please state the name & address of the Owner)

3. **ADDRESS OF APPLICANT:** \_\_\_\_\_

\_\_\_\_\_

4. **DATE OF APPLICATION:** \_\_\_\_\_

5. **ADDRESS OF STRUCTURE:** \_\_\_\_\_

\_\_\_\_\_

6. **NAME OF OWNER OR OCCUPIER:** \_\_\_\_\_

7. **PROTECTED STRUCTURE REF:** \_\_\_\_\_

8. **NATIONAL INVENTORY OF ARCHITECTURAL HERITAGE (NIAH) REF :** \_\_\_\_\_

9. **PURPOSE FOR WHICH THE DECLARATION IS REQUIRED:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**10. ARE SPECIFIC WORKS PROPOSED?:** \_\_\_\_\_

\_\_\_\_\_

**11. DESCRIPTION OF PROPOSED WORKS (Please use any supporting material you think is relevant – e.g. photographs, drawings, surveys, architectural heritage impact statements etc.)**

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**PLEASE FORWARD COMPLETED APPLICATION AND SUPPORTING DOCUMENTATION TO:-**

**Planning Central, Westmeath County Council, Áras an Chontae, Mount Street, Mullingar,  
Co. Westmeath, N91 FH4N.**

**Phone: 044 9332262 Email: [planning@westmeathcoco.ie](mailto:planning@westmeathcoco.ie)**

Please note there is a 12 week statutory time frame for response to a Section 57 Declaration.

### GUIDANCE NOTES

- (i) Please note that the accuracy and relevance of the Declaration made by the Planning Authority is informed by the submitted information furnished by the applicant and any deviation from the information may require the re-consideration of the declaration.
- (ii) This application shall be accompanied by 2 copies of a site location map to the scale of 1:1000 clearly identifying the structure and boundaries to which the application refers (subject structure to be **outlined in red**, overall land holding to be **outlined in blue**).
- (iii) Drawings, plans, photos etc. which might facilitate the issuing of the Declaration may accompany this application. Please supply 2 copies.
- (iv) Please return completed application forms to: Planning Department, First Floor, Westmeath County Council, Áras an Chontae, Mount Street, Mullingar, Co. Westmeath, N91 FH4N.
- (v) Any Declaration issued by the Planning Authority may be referred to An Bord Pleanála for review within 4 weeks of its issue, in accordance with the provisions of Section 57(8) of the Planning and Development Act 2000 (as amended), upon payment of the requisite fee.

**I/We wish to apply for a Section 57 Declaration from Westmeath County Council.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Daytime contact number:** \_\_\_\_\_