

Westmeath County Council

Pre Planning Meeting Request Form

Please use BLOCK CAPITALS

All parts of this application form must be completed.

The applicant is advised to familiarise themselves with the policies, objectives and development standards of the Westmeath County Development Plan and any relevant Local Area Plans prior to requesting a pre-planning meeting.

APPLICANT DETAILS:

Name of Applicant: _____

Address of Applicant: _____

Phone no: _____

E-Mail Address: _____

Name & Address of Agent (if applicable):

Phone no: _____

E-Mail Address: _____

Correspondence Address (if different from address above):

DEVELOPMENT DESCRIPTION:

Location / Townland Address of Proposed Development:

Ordnance Survey Sheet no: _____

Full details of your legal interest in the site:

(please note that an applicant must have legal entitlement to submit a planning application to be considered for a pre-planning meeting):

Owner: _____

Option to Purchase: _____

Other: _____ Please specify: _____

Detailed description of the proposed development:

Planning History:

Has planning permission previously been sought on the site / landholding?

Yes: _____ No: _____

If yes, please indicate the decision made: Grant Refusal

Planning ref no.: _____

If the decision was a refusal, please indicate how you intend to overcome the reasons for the refusal:

Was the decision appealed to An Bord Pleanala? Yes _____ No _____

If yes, what was An Bord Pleanala's decision? Grant _____ Refusal _____

Bord Reference no. _____

Have you attended a pre-planning meeting regarding this site previously?

Yes _____ No _____

If yes , please state the pre- planning reference no:

Residential Development (if applicable):

Is dwelling for:

Own use _____ Sale _____ Letting _____

In relation to housing developments on zoned land, please provide proposals below on how you intend to comply with any condition that may be imposed under Section 96 (Part V) of the Planning & Development Act 2000:

_____.

Please note that if the applicant does not provide a proposal for compliance with Part V (where applicable) a pre-planning meeting will **not** be arranged.

The applicant is advised in accordance with Section 247 (3) of the planning and Development Acts 2000-2007 that “carrying out of consultations shall not prejudice the performance by a planning authority of any other of its functions under this Act, or any regulations made under this act and cannot be relied upon in the formal planning process or in legal proceedings.”

Requirements for pre-planning meetings:

A pre – planning meeting will not be arranged where the following information is not submitted with this application form:

1. Site location map to a scale of 1:2500. The site must be easily identifiable and outlined in red
2. Sketch of proposed layout
3. In the case of application for multiple dwellings, industrial or commercial developments, a sketch of proposed development.
4. Indicate any areas of concern you envisage in your proposal as submitted.

Upon receipt of a completed request form with the above mentioned documentation attached, you will be notified of a date & time for a preplanning meeting. The detailed requirements in relation to preplanning meetings are detailed in Chapter 2 of the document “Development Management – Guidelines for Planning Authorities” (June 2007) published by the stationery Office, Dublin and available online at www.environ.ie