



Comhairle Chontae na h-Iarmhi

Westmeath County Council

APPLICATION FORM FOR A CASUAL TRADING LICENCE

Casual Trading Act, 1995

The following documents must be submitted with your application:

- Licence Fee
- Copy of Public Liability Insurance with minimum coverage of €6.4m for any single claim. The policy must show indemnity to Westmeath County Council.
- Copy of current Tax Clearance Certificate.
- Two passport size photographs

Note: Your application will not be processed without submission of ALL of the above.

PLEASE COMPLETE IN BLOCK CAPITALS-ALL QUESTIONS MUST BE ANSWERED

- 1) Name of Applicant _____
- 2) Full Postal Address _____

- 3) Telephone No. _____
- 4) Occupation _____
- 5) P.P.S. No. _____
- 6) VAT Registration No. _____
- 7) If application is in the name of a limited company, the Company Registration No., as supplied by the Tax Office. _____
- 8) First date on which it is intended to engage in casual trading _____

Continued overleaf:

- 9) **Description of Goods to be sold. Please see attached definitions and note that only three definitions are allowed.**

A _____ B _____ C _____

- 10) **Indicate the days that you are applying to trade on**

Tuesday Thursday Friday Saturday

- 11) **Indicate the Trading Bay location as per Schedule I – Designated Trading Areas of the Casual Trading Bye-Laws, 2013.**

- 12) **It is a requirement of the Casual Trading Licence that you provide a Litter Management Plan to illustrate your disposal method of all litter/refuse generated. Please indicate details below –a separate sheet may be attached.**

Further information on Casual Trading Licence fees are attached to Schedule II of the Casual Trading Bye-Laws, 2013.

I DECLARE: -

- **That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.**
- **That the all particulars within the above application are correct.**
- **That if granted a Casual Trading Licence that I will operate in accordance with the Casual Trading Act and Westmeath County Council Casual Trading Byelaws.**

Signature _____ **Date** _____

Witness _____ **Date** _____

Notes:

Section 4(11) of the Casual Trading Act, 1995, provides that the Local Authority concerned shall notify the Minister for Social Welfare of the name and address of a person to whom a casual trading licence was granted and the conditions of the licence and Section 4(2A) of the Casual Trading Act, 1995 (inserted by section 141 of the Finance Act, 1996 (No. 9 of 1996) provides that the Local Authority concerned shall notify the Revenue Commissioners of the name, address and tax reference number of a person to whom a casual trading licence was granted and the conditions of the licence.

Section 13 of the Casual Trading Act, 1995, also provides that a Local Authority may establish and maintain the Register of Casual Trading Licences on computer. In such circumstances, personal data kept in the register is subject to the requirements of the Data Protection Act, 1988 (No. 25 of 1988) including an individual's right of access to and verification of data, where possible.