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**PROCEDURE RELATING TO AN APPLICATION FOR SPECIAL PERMIT TO ALLOW VEHICLES USE PUBLIC ROADS WHICH HAVE RESTRICTIONS IN PLACE FOR HEAVY GOODS VEHICLES WITH 5 OR MORE AXLES**

***Section 35 of Road Traffic Act 2004 &  
Road Traffic (Control of Traffic) Regulations 2006***

Where it is proposed to use a vehicle with 5 axles or more on a road which has restrictions in place for such vehicles, a permit must be obtained from the relevant local authority.

Westmeath County Council require that the following procedure be adhered to when applying for a Permit :

- Completed application form must be submitted **at least 7 days** prior to use of the road. A permit will not be issued if the 7 days notice is not adhered to. Only in an emergency will this rule be waived.
- A copy of the permit, if and when received, must be submitted to the Commissioner of the Garda Síochána, The Garda National Traffic Bureau, Garda Headquarters, Phoenix Park, Dublin 8.
- Any permit issued is on the basis of the Vehicle Registration Number given and is **not** transferable to any other Vehicle Registration Number (substitutes are not allowed).
- The permit shall at all times be carried on the vehicle to which it relates or the vehicle drawing the trailer to which it relates.
- All permit applications must be forwarded to [HGVLicence@westmeathcoco.ie](mailto:HGVLicence@westmeathcoco.ie) and not to individuals as they could be overlooked.
- Any errors arising from unclear handwriting are the responsibility of the applicant.



**APPLICATION FOR SPECIAL PERMIT TO ALLOW VEHICLES USE PUBLIC ROADS WHICH  
HAVE RESTRICTIONS IN PLACE FOR HGVs WITH 5 OR MORE AXLES**

***Section 35 of Road Traffic Act 2004 &  
Road Traffic (Control of Traffic) Regulations 2006***

1. Name & Address of Applicant : \_\_\_\_\_

\_\_\_\_\_

2. Details of Journey(s) :

From : \_\_\_\_\_ To : \_\_\_\_\_

Route : \_\_\_\_\_

Reasons for using road: \_\_\_\_\_

Period of use \_\_\_\_\_

Frequency of Journey: \_\_\_\_\_

Alternative Route available \_\_\_\_\_ Yes  No

If Yes please outline \_\_\_\_\_

3. Details of Vehicle :

Registration No. : \_\_\_\_\_ Vehicle Type/Model : \_\_\_\_\_

No. of Axles: \_\_\_\_\_

4. Description of Load

Description of Load to be carried : \_\_\_\_\_

**IMPORTANT NOTE TO APPLICANTS:**

Applicants are required to notify The Garda Traffic Bureau on receipt of a permit, if and when received.

*I/We wish to apply for a permit to use the above vehicle(s) on the date (s) set out, on the Public Roads maintained by Westmeath County Council and I/We undertake to adhere to the conditions set out by Westmeath County Council in the application process for this permit.*

SIGNED (Applicant) : \_\_\_\_\_

DATE : \_\_\_\_\_