

Guidelines for Computer and Internet Access use by the public

- 1) Users of the service must be **current members** of the Library.
- 2) Use by **Under 18's** must be authorised by a parent/guardian and the appropriate form must be filled in at the Information Desk.
- 3) A **Booking System** applies. Each session is **50 minutes** . A maximum of one session per day may be *pre-booked*. Please check in at the desk for your session.
- 4) Fees for use of Internet /E-Mail are as follows:-

Adults €1.50 Children/Students/Unwaged €1.00 per session
Senior Citizens €1.00
Fee to be paid when checking in to use the service.
- 5) Printing facilities are available at a cost of **30c per b&w A4 copy** and **€1 per colour A4 copy**. All printing must be completed within your session time.
- 6) Downloading of information is permitted but **only to cds supplied by the library at a cost of €1.00**. A disk may only be used **once** on the system. Once removed from the library, it cannot be used again.
- 7) PC's are for individual use only.
- 8) Unauthorised use of the service is prohibited. This includes:
 - (a) Accessing material which is deemed obscene
 - (b) Attempting to violate system security, including interference with network and databases.
 - (c) Any activity which breaches current legislation including copyright law.
 - (d) Use for commercial purposes.

Any person involved in unauthorised use and who does not abide by the guidelines will have their access to the service withdrawn.
- 9) Free E-Mail is available via **Hotmail, Yahoo Mail** or other free E-Mail services on the internet.
- 10) It should be noted that the Privacy of Internet users cannot be guaranteed
- 11) Westmeath County Library and its parent body Westmeath County Council is not responsible for the content or accuracy of the information users may find on the Internet.
- 12) Westmeath County Library and its parent body Westmeath County Council accepts no responsibility for unauthorised use .