

WESTMEATH COUNTY COUNCIL
APPLICATION FOR LICENCE
FOR OPENINGS TO ROADS, FOOTPATHS AND VERGES
(Not including Group Water Schemes)

Applicant Name

Applicant Address

.....

Contact Telephone No Day Night

Planning Register No

Location of Proposed Opening(s)

..... (Attach Map)

Purpose of Proposed Opening

Documents to be attached:-

- Location Map to scale 1/2500 or 1/1000
- Copy of PL, EL and Vehicle/Plant insurance
- Evidence that PL Policy is extended to indemnify Westmeath County Council (for Contractors)
- Copy of Traffic Management Plan to Chapter 8 of the Traffic Signs Manual, 2010 and any subsequent revisions, published by the Department of Transport.

In consideration of Westmeath County Council granting me/us a licence **I/We hereby agree to:-**

- For Contractors – Indemnify and save harmless the County Council, in respect of all claims, proceedings, liabilities, losses or expenses of whatever nature, howsoever arriving in connection with the activities covered by this application, with minimum indemnity of €6,345,000 for any one claim. The period of cover shall be that of the duration of the works and the maintenance period.
- Fully investigate existing Utilities and obtain from the appropriate Bodies (ESB, Telecommunications, Cable TV, Bord Gais) separate permission for any disturbances.
- Erect and maintain advance working signs on all road approaches to the opening in accordance with Chapter 8 of the Traffic Signs Manual, 2010 and any subsequent revisions, published by the Department of Transport.
- Notify the Gardaí on attached form (Appendix A) if it is intended to use Temporary Traffic Lights or Stop/Go boards as part of the Traffic Management Plan.
- Notify immediately the County Council and any other relevant body of any

damage to existing utilities.

- Properly light, watch and fence the works.
- Take all proper precautions to prevent harm to persons and property during the progress of, or arising from, the works carried out in the making of the opening.
- Maintain safe and smooth flow of pedestrian and vehicular traffic past the works.
- Restore and maintain the road to the specification of the Councils Area Engineer.
- Remove all excess material.
- Have a copy of the Road Opening Licence available for inspection on site.
- Notify the County Council one week before work commences.
- Notify the County Council immediately when reinstatement has been completed.
- Be responsible for the maintenance of the opening for a period of Four months after written notification of completion to the County Council.
- Take charge of the defence of any proceedings as aforesaid at the request of the County Council.
- Provide the name and telephone number of contact person to the County Council. This person will be contacted day or night if some matter in relation to works e.g. signage, barriers, lights is not in order – immediate action will be required to remedy matter.
- Road openings should not be carried out outside normal working hours during weekdays nor between 12.00 noon on Friday to 9.00am on Monday unless otherwise agreed with the Area Engineer.
- Where the excavation is in a footpath joints shall be avoided in the finished surface of the footpath unless agreed by the Area Engineer. For trenches running the length of footpath less than two meters in width the full width shall be reinstated. Any trench crossing a footpath shall be reinstated for a minimum distance of 1 meter either side of cutting or in the case of concrete footpaths the full bay length.
- Where the trimmed edge of an excavation is within 400mm of a joint/edge, ironwork, building line, kerblineline or other reinstatement, this trimmed edge shall be extended to include same and the area of the reinstatement shall be extended accordingly. Any damaged area adjacent to the opening shall be included within the area to be reinstated.
- All boxes etc. to be set flush with surrounding surfaces so as not to constitute a tripping hazard.

- Any trenches in verge within 1m of metalled road edge to be backfilled with material to Clause 804 of NRA Specification for Road Works and topped off with topsoil.
- All green areas affected to be restored in topsoil, picked free of stones, raked, seeded and rolled.
- Any restoration in road or at road edge to conform to the existing camber of the road.
- The County Council reserves the right to put utilities into one trench e.g. electrical companies, telecommunications companies, Bord Gais etc.
- A constructed drawing to be submitted to the County Council showing as built line and level of duct/service as laid.
- Road to be kept clean at all times. No material, machinery etc to obstruct sightlines at junctions. No tracked machines to be used on public road.
- Westmeath County Council reserves the right to halt works if it considers conditions are not being adhered to.
- Westmeath County Council reserves the right to review this license at any time during the works and to attach additional reasonable conditions.
- Should the scope of works necessitate excavation which is additional to that originally proposed additional charges shall be payable.

I/We understand that I/we incur a possible serious liability in respect of any accident or loss occasioned by the opening or its restoration.

FEE CALCULATION

Fixed Charge € 120.00

Long-Term Damage Charge in Pavement m² x €14.00 per m² € _____
(Minimum 1m²/linear metre charge for excavations up to 1m wide)

Long-Term Damage Charge in Soft Verge..... m² x €2.00 per m² € _____
(Minimum 1m²/linear metre charge for excavations up to 1m wide)

Long-Term Damage Charge in Footpath m² x €28.00 per m² € _____

Long- Term Maintenance Charge for Manholes....Manholes x €500 € _____

Refundable Cash Bond in Pavement or Footpath... m² x €14.00 per m² € _____

Refundable Cash Bond in Soft Verge..... m² x €5.00 per m² € _____

(The Cash Bond is refundable 12 months after completion of reinstatement if the reinstatement works are satisfactory as determined by the Councils Area Engineer)

Total Charge € _____

Minimum Long Term Damage Charge for paved areas in Roads and Footpaths = €500

Minimum Refundable Cash Bond for paved areas in Roads and Footpaths = €1000

BACKFILLING AND REINSTATEMENT

The opening shall be backfilled and surface reinstated in accordance with the “Guidelines for the Opening, Backfilling and Reinstatement of Trenches in Public Roads” (DoELG, April 2002) and any subsequent revisions, unless otherwise stated.

SIGNED _____

WITNESS _____
(Employee of Westmeath County Council)

ADDRESS _____

STATUS _____

DATE _____

LICENCE GRANTED

DATE: _____

COST: € _____

SIGNED: _____

ADDITIONAL SITE SPECIFIC CONDITIONS:

NOTIFICATION OF POSITIVE TRAFFIC CONTROL

Under the following Road Traffic Acts/Regulations

- Section 37 of the Road Traffic Act, 1994
- Road Traffic (Signs) Regulations 2006 (S.I. No. 637 of 2006)
- Road Traffic (Control of Traffic) Regulations 2006 (S.I. No. 638 of 2006)

The Roads Authority of/Contractor

Hereby notifies

Of the use of

TEMPORARY TRAFFIC LIGHTS

STOP-GO BOARD(s)

at the following location:

Road

From a point

To a point

ON/ BETWEEN (delete as appropriate) the following dates

and

Observations (if any) should be faxed to:

Signed: _____

On behalf of the Roads Authority/Contractor