



Comhairle Chontae na hIarmhí, Westmeath County Council, Áras an Chontae, Mullingar, Co. Westmeath  
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**PROCEDURE RELATING TO AN APPLICATION FOR AN ABNORMAL LOAD PERMIT**  
***Road Traffic (Special Permits for Particular Vehicles) Regulations 2007) S.I. No. 283 of 2007***

Where it is proposed to carry a load, which is such that the gross weight or axle weights are in excess of the legal limits or the dimensional or projecting limits are breached, a permit must be obtained from the relevant local authority or authorities through whose functional area(s) the load will be carried.

Westmeath County Council require that the following procedure is adhered to when applying for a Permit for an abnormal load :

- Completed application form must be submitted **4 clear working days** prior to movement of the load. A permit will not be issued if the 4 days notice is not adhered to. Only in an emergency will this rule be waived.
- A copy of the completed application form must also be submitted 4 days prior to the movement of the load to the Commissioner of the Garda Síochána, The Garda National Traffic Bureau, Garda Headquarters, Phoenix Park, Dublin 8.
- Any permit issued is on the basis of the Vehicle Registration Number given and is **not** transferable to any other Vehicle Registration Number (substitutes are not allowed).
- **Payment must be received prior to the release of the permit. In future no payment details can be accepted by email or fax. When submitting your application to the Transportation Section please ensure you have the receipt number for payment on the form otherwise the permit will not be processed.**
- The permit shall be at all times carried on the vehicle to which it relates or the vehicle drawing the trailer to which it relates.
- All permit applications must be forwarded to [abnormalload@westmeathcoco.ie](mailto:abnormalload@westmeathcoco.ie) and not to individuals as they could be overlooked.
- Any errors arising from unclear handwriting are the responsibility of the applicant.
- **Fees:** Single move: €60.00 per vehicle  
1 month permit: €60.00 per vehicle  
3 months permit: €150.00 per vehicle and  
Annual permit: €500 per vehicle



**APPLICATION FOR SPECIAL PERMIT TO MOVE ABNORMAL LOAD  
OVER PUBLIC ROADS IN COUNTY WESTMEATH**

*Road Traffic (Special Permits for Particular Vehicles) Regulations 2007) S.I. No. 283 of 2007*

1. Name & Address of Applicant : \_\_\_\_\_  
\_\_\_\_\_

2. Details of Journey :

From : \_\_\_\_\_ To : \_\_\_\_\_

Route : \_\_\_\_\_

Date of Transport : From \_\_\_\_\_ To \_\_\_\_\_  
(dd/mm/yyyy) (dd/mm/yyyy)

3. Details of Vehicle :

Registration No. : \_\_\_\_\_ Type of Vehicle : \_\_\_\_\_

| DIMENSIONS             | VEHICLE | TRAILER | LOAD | OVERALL |
|------------------------|---------|---------|------|---------|
| Weight                 |         |         |      |         |
| Length                 |         |         |      |         |
| Width                  |         |         |      |         |
| Height from Road Level |         |         |      |         |

|                                 | Axle 1 | Axle 2 | Axle 3 | Axle 4 | Axle 5 | Axle 6 | Axle 7 | Axle 8 |
|---------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| No. of wheels on axle           |        |        |        |        |        |        |        |        |
| Approx. weight on axle (tonnes) |        |        |        |        |        |        |        |        |
| Distance of next axle (metres)  |        |        |        |        |        |        |        |        |

4. Description of Load

Description of Load to be carried : \_\_\_\_\_

Projections : Forward \_\_\_\_\_ Backward \_\_\_\_\_ Lateral \_\_\_\_\_

**IMPORTANT NOTE TO APPLICANTS:**

Applicants are required to give a minimum of 4 clear working days notice (Saturday, Sunday & Public Holidays are not included in the reckoning of 4 days notice) of this application to The Garda Traffic Bureau AND Westmeath County Council **PRIOR** to the date of Intended travel. A permit will not be issued if the 4 days notice is not adhered to. Only in an emergency will this rule be waived.

Have the Garda Authorities been given **four working days notice** of this application plus a copy of this application?

YES

NO

If **Yes**, please confirm date notified : \_\_\_\_\_

*I/We wish to apply for a permit to use the above vehicle(s) on the date (s) set out, on the Public Roads maintained by Westmeath County Council and I/We undertake to refund to Westmeath County Council the amount of any damage caused to any Public Road by the use of the vehicle or trailer under the permit which may be granted as a result of this application.*

### 5. Payment Details

Receipt No. : \_\_\_\_\_

Date : \_\_\_\_\_

SIGNED : \_\_\_\_\_

DATE : \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FAX : \_\_\_\_\_

Email : \_\_\_\_\_

**PLEASE NOTE** : Payment must be received **prior** to the release of the permit. In future no payment details can be accepted by email or fax. When submitting your application to the Transportation Section please ensure you have the receipt number for payment on the form otherwise the permit will not be processed. If you have paid by EFT please state this on the application form. Payments can be made over the phone to the Cash Office (044) 9332182 or the Transportation Section (044) 9332216. Receipts will be posted for transactions providing the Company address has been filled in on the form.

Permits **will not** be issued until payment has been received.